

**Name Change Request**

SDCERA is required by law to have your change of name in writing. In order to keep our files up to date, please complete the information below and return promptly.

*Active members: Contact your department payroll representative for change of name.*

**MEMBER STATUS** *Please check one.*

- Deferred member
- Retired member

**REASON FOR CHANGE** *Please check one.*

- Marriage/registration of domestic partnership
- Divorce/termination of registered domestic partnership
- Court order
- Other

Please include supporting documentation with this form (a Marriage Certificate, Divorce Decree, Declaration or Termination of Domestic Partnership form, Court Order, etc.).

**NOTE:** If you have changed names and the documentation you submit does not clearly identify the change, additional evidence may be required. This additional evidence might include a copy of a court order showing the name change, a copy of a marriage certificate, declaration or termination of domestic partnership, divorce decree, or a notarized statement explaining the name change.

**GENERAL MEMBER INFORMATION**

Previous name		
Current name		
Social Security number	Daytime telephone number (     )	
Home address	Home telephone number (     )	
City	State	ZIP

**AUTHORIZATION**

Member's signature	Date
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*Return this completed form to SDCERA at the address below.*